

Amanda Neilson
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(06) 855 568 (Answer phone)
027-415219 (Personal mobile)

CAREER OBJECTIVE

Apprentice Hair stylist

PERSONAL STATEMENT

I am looking forward to fulfilling a long held ambition to become a qualified Hair Stylist. I have successfully completed the EIT Certificate and the Advanced Certificate in Hairdressing, which incorporates units toward the National Certificate in hairdressing.

QUALIFICATIONS

Currently completing the Advanced Certificate in Hairdressing at EIT Hawke's Bay

20** Completed the Certificate in Hairdressing

20** National Certificate (Salon Support)

20** Introduction to Colour Touch (Wella NZ)

(You may also wish to list unit standards passed as a separate appendix)

PROFESSIONAL SKILLS AND EXPERIENCES

- Excellent customer service skills, believe in exceeding client expectations
- Confident carrying out reception duties associated with a busy salon; greeting clients, recording appointments accurately, electronic transactions and cash handling
- Familiar with 'Salon Easy' software
- Good communication skills both written and oral
- Ability to listen and assess client requirements and confirm those with client
- Good knowledge and understanding of cutting and colouring
- Good understanding and practical interpretation of health and safety issues
- Able to manage time effectively and cope with busy periods
- Experienced and enjoy working as part of a team
- Equally confident working independently
- Experience working with a diverse range of people
- Knowledge of quality management systems

PERSONAL ATTRIBUTES

- Reliable
- Confident
- Sense of humour
- Focused
- Enthusiastic

EMPLOYMENT HISTORY

20 – Current** ***Cute Cuts Hair Design*** ***Hastings***
3 days per week practicum experience

20-20**** ***Shaggie Hair Salon*** ***Hastings***
Receptionist:
Duties:
Greeting clients, recording appointments accurately,
completing electronic transactions and cash handling.

19- 20**** ***Thompson Pharmacy*** ***Hastings***
Cosmetics Consultant:
Duties:
Advising clients on skincare and hair products

INTERESTS/COMMUNITY ACTIVITIES

- Reading
- Gardening
- Cooking
- Travel

REFEREES

Katie Longridge

cute Cut Hair Design

Hastings

Relationship: Employer

Phone: (06) 879 3296

Dianne Menzies

Shaggie Hair

Hastings

Relationship: Former Employer

Phone: (06) 879 2146